

Ilminster Entertainments Society Ltd

Minutes of Trustees Committee Meeting: Monday, 14th March, 2021

	<i>Action</i>
<p>1. <u>Attendance 7.30pm</u></p> <p>Present: Charlie Carrington, Jaqueline Wanstall (by Watsapp), Brian Perkins, Dave Goodall, Nicola Griggs, Guiseppina De Vallero, Valda Dagnell</p> <p>Apologies: Chris Williamson</p>	
<p>2. <u>Minutes of meeting of Monday, 14th February, 2021</u> The Minutes were agreed, signed and uploaded to Website after date of next meeting was changed.</p> <p>Matters arising:</p> <ul style="list-style-type: none">a) Roof Report: CC reported that the builder came back to him but is inundated with work after the recent bad weather.b) Membership mojo: CW to report next time.c) Defibrillator: the unit has arrived and the electrician will come back to install it and talk to him about the consumer unit.d) Bar Volunteers for Oliver: Tuff has two women volunteers, Val and Chris, who knows the system and will report on this next meeting. We need a Licensee by end of June.e) Fire Brigade checks: all checks have been done and there are no problems.f) IMEX: still with CW. The Theatre will be open for tours on Saturday afternoon 11th June, 3-5pm. LD to organise YT students to show people around. CW to rewrite the advert for the IMEX website, which has a link back to our website.g) Outstanding YT fees: these are paid now and include a new member.h) Website: everything that was on Members page on website has been transferred to Home page but there is still a secure page if we need to use it.	CW LD CW
<p>3. <u>Treasurer's Report (JW):</u> Reports were circulated by CW. Income just over £2k from One Acts and £600 expenses, but may still be some outstanding. A February winner has donated £100 back. Put in Newsletter? JW has renewed our membership to Little theatre Guild. BP mentioned he has not seen PHS since the first time after lockdown. JW to chase.</p>	JW

<p><u>4. Programme Committee:</u> LD had sent round the Minutes. Sally Carrington has agreed to direct The Hollow in June, readings this Wednesday and publicity group needs to take charge of advertising for this. Dave sent a potential one for September and still awaiting call from Brian re Xmas show. DG to put newsletter together.</p>	
<p><u>5. Front of House and Volunteer Matters:</u> G has covered Play On roles and is sending out email this weekend for Oliver to include volunteer call for the Bar. JW suggested a ...for interested parties to train on till. Social evening is a Quiz nite - could use this as well but we need different volunteers to the FOH. Rotary Club is offering stalls for £10 on Sunday 1st June for Platinum Jubilee event. LD to ask parents if they will take this on - perhaps cake stall, human slot machine, facepainting are ideas. G still has Duty Manager problems but will put a Facebook post on the local villages asking for volunteers.</p>	<p>LD G</p>
<p><u>6. Fundraising:</u> YT students raised £159.86 in loose change from decorated film pot idea. The quiz night is on 24th at social but only 12 tickets sold so far, needs a push in the newsletter. Music teacher parents (Kathryn Grice) plan to hold a concert with students. LD to update when she has more info. G suggested coffee morning with cakes and jams. On 2nd April parents are watching play rehearsal and could offer wrapped individual cakes then.</p>	<p>LD</p>
<p><u>7. Youth Theatre:</u> LD reported that Kathryn Grace is the Child Protection Officer now and has sent out covid medical forms for Play On. LD has asked parents to come forward to help with costumes and props for 2 July playlets. Some children are interested in backstage training, ie sound and lighting and should be held at a different time. CC and LD to be chaperones. Film Club: Into Film only do streaming now which doesnt work so need extender - DG will measure how long it needs to be. Could do a film night for adults. Book Club met tonight for poetry week and history week next time.</p>	<p>DG</p>
<p><u>8. 100 Club:</u> NG asked if Trustees would agree a donation to Rosa for the evening lighting we used for the window displays. It was agreed to buy a £10 Boots voucher and give her two tickets to a show.</p>	<p>NG</p>

<p>8. AOB: CC sent round a short document from his meeting with Tuff to get an idea about what he does, to be added to when Tuff gets back to him. Licensee still to be found, only 4 months to go before Tuff goes, and a Bar Manager. DG will get newsletter out this week but need to get publicity group to take this on. Publicity group have started work on their various areas but we need to check what they send out. DG to get banner and A3 posters done for NG and couple of A4s for Oliver. BP has now received the dimmer packs but cannot put them up until we get new consumer units. CC to contact MEL Ltd to get them to do a quote. DG approached by Swanmead School who are doing Arts Awards (Explore and Bronze) and have asked us to run an Open Day for 80 kids - split into classes - with tours, training, Q&A/lecture. Likely to be in May. DG and LD to organise. LD has been asked to do another Summer School. Trustees agreed and advertising to go out after Easter.</p>	<p>DG DG CC DG/LD LD</p>
<p>Next Meeting: Monday, 11th April.</p>	
<p>The Meeting closed at: 8.40pm</p>	