

## Iminster Entertainments Society Ltd

Minutes of Trustees Committee Meeting: Tuesday, 12th July, 2022

	<i>Action</i>
<p><b>1. <u>Attendance 7.30pm</u></b></p> <p><b>Present:</b> Charlie Carrington, Jaqueline Wanstall, Brian Perkins, Dave Goodall, Lucy Driver, Nicola Griggs.</p> <p><b>Apologies:</b> Chris Williamson, Guiseppina De Vallero</p>	
<p><b>2. <u>Minutes of meeting of Monday, 13th June, 2022</u></b></p> <p>The Minutes were agreed, after the date of last meeting was changed to Tuesday 14th June, and signed. CW will upload them to Website prior to the next meeting.</p> <p><b>Matters arising:</b></p> <p>a) Wednesday group met to look at drinks storage options in the bar area. Bar walls have to be re-plastered and two or three places identified. Reorganising Crockery in coffee bar would give storage room for soft drinks.</p>	CW
<p><b>3. <u>Treasurer's Report (CW):</u></b></p> <p>JW reported audience of over 400 for The Hollow making it the most successful IES show this year. CW to send a full show breakdown in a couple of weeks. Awaiting stats for YT performances, which also did very well.</p> <p>JW &amp; CW proposed transferring another £10k into Old Bakery fund ~ still allowing us to maintain £25k agreed reserves in the bank account. All agreed.</p> <p>The negatives in Financial report: refunded The Belles' as it became a fundraiser and also one of The Literary Fest hires was cancelled.</p>	CW CW/JW
<p><b>4. <u>Programme Committee(LD):</u></b></p> <p>LD reported that Brian has Aladdin Panto script ready for December. Readings for Duet and 39 Steps are coming up.</p>	
<p><b>5. <u>FOH &amp; Volunteer Matters (G):</u></b></p> <p>G not present but CC reported she found enough volunteers for the last shows.</p>	
<p><b>6. <u>Fundraising: (LD)</u></b></p> <p>Last meeting was not well attended, next one September. The Murder Mystery Evening is next event. Posters will be ready and LD will collect for distribution.</p> <p>Possible December/Xmas fundraiser to be arranged.</p>	LD

<p><b>7. <u>Publicity: (CC)</u></b>          Claire Curtis willing to take on the Publicity team, newsletter and join Trustees. Krissie Isaacs happy to continue helping with fundraising events.          BP suggested putting obituaries for Kirstie Hughes and Bob Hammond (set builder) in next newsletter.</p>	BP
<p><b>8. <u>Youth Theatre (LD):</u></b>          Recent shows were successful, despite two covid cases, has built up kids' confidence to get back on stage.          Arts Awards cancelled last week, so doubling up this week.          External moderation in September for older kids.          7 kids completed Duke of Edinburgh Award with Theatre this year.</p>	
<p><b>9. <u>Wardrobe (NG):</u></b>          NG announced resignation as Wardrobe Mistress and Dyers Window contact and will hand back keys after a potential hire on Thursday.          New wardrobe person required.          NG to contact Babs Lyons to see if she's interested.</p>	NG
<p><b>10. <u>AGM date:</u></b>          After discussion Thursday 29th September pencilled in as the AGM date to allow for accountant returning books, getting signed and verified.          CW/JW to confirm date mid-August. Following Trustees meeting would be 3rd October.          Recruitment drive needed for Trustees.</p>	CW/JW
<p><b>11. <u>AOB:</u></b></p> <ul style="list-style-type: none"> <li>a) CC reported the smart meter for electric is installed, gas still needs to be read.</li> <li>b) MY has sorted plumber for Old Bakery but he cannot start until September 19th for family reasons.</li> <li>c) TFA want to do 3 shows next financial year: a fundraising musical evening 16-17 December, but too near our IES show; a musical in Spring, 17th of ? Made in Dagenham; a summer panto towards end of July '23 is ok with IES dates. CC to ask MY to liaise with TFA.</li> <li>d) Program Committee meeting is set for 28th July.</li> <li>e) LD raised issue of low income families struggling to pay YT and Arts Award. Discussion on how to offer help, qualifying process and opening to all children. CC to email Little Theatre Guild for any ideas.</li> <li>f) JW - someone to look after PHS monthly? Need signature for proof of delivery. Need someone to deal with Viking Order for toilet rolls and paper towels.</li> <li>g) BP - instructions on use of Defibrillator. Sign to say 'read instructions' suggested.</li> </ul>	<p>CC</p> <p>CC</p>
<p><b>Next Meeting: Monday, 8th August, 2022</b></p>	
<p><b>The Meeting closed at: 8.20pm</b></p>	