

Iminster Entertainments Society Ltd

Minutes of Trustees Committee Meeting: Monday, 21st June, 2021, 7.30pm

	<i>Action</i>
<p>1. Attendance: Meeting took place via Zoom video conferencing at 7.30pm.</p> <p>Present: Malcolm Young, Chris Williamson, Heidi Morgan, Jaqueline Wanstall, Brian Perkins, Charlie Carrington, Peter Schofield, Nicola Griggs,</p> <p>Apologies: Dave Goodall and Gaye Phillips, Lyn Lockyer.</p> <p>Lyn Lockyer has resigned as Co-opted Trustee having moved to Barton on Sands. MY thanked her for her tremendous contribution to drama with the IES and the County as an adjudicator and moderator. CW said Lyn is happy to continue on as our Little Theatre Guild Representative and keep in contact. NG suggested a bouquet and JW will organise a £30 bouquet through her Bloom and Wild account.</p>	JW
<p>2. Minutes of meeting of 10th May 2021 The Minutes were agreed, signed and uploaded to Website prior to meeting.</p> <p>Matters arising: a) Garden Party: date changed to Sunday 1st August at Charlie's.</p>	
<p>3. Treasurer's Report (JW): Not much to report. Income in May from normal YT, Summer School and Arts Award. Also received Business Interruption Grant of £8k to help theatre reopen and another £4K grant in June towards roof. JW has been battling with PHS over being charged through lockdown, they finally agreed to suspend payments and JW awaiting confirmation in writing.</p>	
<p>4. Summer Bookings and Restrictions Extension: MY has sent out contracts for July bookings: -Greenfylde School who will film rehearsals and no live audience; -Kingsbury, rehearsing on 19th and performing on following 2 days, but no further communication from them; <i>(PS: We have since heard that they have no option but to cancel.)</i> -Summer Pantomime in last week of July - DG communicating with them.</p>	

<p>MY concerned about ticket sales and refunds if cancelled due to further lockdown. Discussion ensued resulting in decision to sell tickets after restrictions lifted on 19th and advertise in local free paper giving dates for ticket sales. Their dress rehearsal on 18th will need to be changed as in breach of the law and uninsurable. MY will contact them to advise the situation.</p>	MY
<p>HM asked what FOH requirements are for school events? FOH Manager and Stage Manager only. Full team for Pantomime though. DG has full list of SMs.</p>	
<p>MY to advise JW which events need invoicing once confirmed.</p>	MY/JW
<p>5. <u>Other Summer Activities at The Theatre:</u> CW: Tone Clusters is rehearsing on Monday 28th and Trustees welcome to view - contact Valda if attending. CW reported Irene's Titchfield Thunderbolt read through will be 26th July, with auditions on 2nd and 4th August.</p>	
<p>6. <u>Old Bakery:</u> MY met with Jim the builder 5 weeks ago to chase up Bakery works and hopes to have answers in a week as to where we are going, which he will convey to Trustees.</p>	MY
<p>7. <u>AOB:</u> MY reported on the requirement to have a First Aider when children rehearse or perform. LD's FA certificate expired but was extended due to Covid. Hamden are offering a day course, costing £395.00 +VAT for 3yr Certificate, max 12 delegates. MY suggested using our Grant money and opening to other organisations. It was proposed and agreed to offer to FOH mgrs, regular volunteers, Thursday Club and Film Club first and then other outside groups. HM will circulate to both her email list and also Tuff's.</p>	HM
<p>MY to send details of Into Film for newsletter to CW.</p>	MY
<p>CW reported LD's summer School is full up and Arts School has been going very well. LD has also completed training for Silver and Bronze Certification.</p>	
<p>BP requested LD organise quote for support T-shirts if we go through (<i>with One Acts?</i>)</p>	LD
<p>JW has subscribed to Amazon Smile and requested we all log onto it, see her piece in newsletter for info and instructions.</p>	ALL
<p>Next Meeting: Monday, 19th July at 7.30pm in the Theatre.</p>	
<p>The Meeting closed at: 8.10 pm</p>	