

Ilminster Entertainments Society Ltd

Minutes of Trustees Committee Meeting:
Monday, 17th April, 2023, 7.30pm

	<i>Action</i>
<p>1. Attendance:</p> <p>Present: Lucy Driver, Rodney Barge, Dave Goodall, Brian Perkins, Malcolm Young, G de Novellis, Nicola Griggs.</p> <p>Apologies: Charlie Carrington, Claire Curtis, Vern Dunkley</p>	
<p>2. Minutes of meeting of Monday, 13th March, 2023</p> <p>The Minutes were agreed, signed and will be uploaded to the Website.</p> <p>Matters arising:</p> <p>a) LD to chat with CCP re Fundraising Sub-committee.</p> <p>b) MY reported that Ilminster Hardware are willing to take on the ticket sales but DG has been unable to meet Phil due to clash of timings.</p> <p>c) No advertising has gone out and bookings are poor for next show. Easter may have impacted sales. The Box Office queues are longer partly due to not being able to buy tickets in the town.</p>	<p>CW</p> <p>LD</p> <p>DG</p>
<p>3. Treasurer's Report (CW):</p> <p>CW has not mailed his report out.</p> <p>MY reported that he's met with Liam Brown, Ian Pamplin and Lee O'Dea the Building Control man from Council (who offered money saving ideas). Liam Brown's plastering quote is much cheaper than Jim Ellis's, he can start in May and will take 4 weeks. There is no soundproofing in his quote and possibly not required. MY still needs quotes for air conditioning, painting, tiling, carpentry, toilets, kitchen and flooring. All agreed to go ahead with Liam's quote.</p> <p>CW said he may be able to transfer some money into the OB fund in the summer.</p>	<p>CW</p> <p>MY</p> <p>CW</p>
<p>4. Programme Committee Report (LD):</p> <p>There is no June Production, Holiday Snap is cancelled. We need a volunteer recruitment Drive. Do we put on fewer productions? DG reported that responses to his email included " just ask me". Leaflet drop/publicity and more education were suggested as well as play readings.</p> <p>No minutes from their last meeting available yet.</p>	<p>ML</p>
<p>5. FOH and Volunteers (G):</p> <p>G has the same problem with volunteers. She sent out a survey to try and engage the 98 volunteers on her list. A date for the Reward Party is still to be set.</p>	<p>ALL</p>

<p>6. <u>Fundraising (MY):</u> No planned events. IMEX and Party in The Park could be useful advertising if someone will organise a stall.</p>	
<p>7. <u>Publicity/ Newsletter (CCP):</u> A newsletter went out recently. Next deadline is 1st June. A plea went out for someone to put posters around town (MY has a list of willing shops). G has offered to post posters. DG will print Comedy Night ones again. Somerset Sounds Radio is willing to do Shout Outs for us.</p>	G/DG
<p>8. <u>Youth Theatre (LD):</u> Term is about to resume with Frozen. Proposed date for Twelfth Night is Sat17/ Sun 18 June, tbc. Workshop dates are 24th July for Arts Award, 16th August for and 17th August for day courses.</p>	
<p>9. <u>AOB:</u> a) Trustees agreed to April 100 Club Draw on Wednesday 26th performance. b) MY asked it if it was possible to clear the OB of flats etc. so plasterers can work. There was no agreement that this could be done but otherwise they will not be able to start. Also asked if they can use the toilets? DG gave a key to MY for this purpose. c) DG will provide a pin no. for the stage door key pad in due course. d) MY has been asked by Lee O’Dea for the safe evacuation capacity of OB. Discussion ensued and it was agreed that MY report 120 max to Lee O’Dea.</p>	NG MY DG
<p>Next Meeting: Monday, 15th May at 7.30 pm - Public Holiday on 8th May.</p>	
<p>The Meeting closed at: 8.46pm.</p>	