

Iminster Entertainments Society Ltd

Minutes of Trustees Committee Meeting: Monday, 14th February, 2021

	<i>Action</i>
<p>1. Attendance 7.30pm Present: Charlie Carrington, Chris Williamson, Brian Perkins, Nicola Griggs</p> <p>Apologies: Jaqueline Wanstall, Guiseppina De Novella, Valda Dagnell, Dave Goodall</p>	
<p>2. Minutes of meeting of Monday, 17th January, 2021 The Minutes were agreed, signed and uploaded to Website prior to the meeting.</p> <p>Matters arising:</p> <p>a. CC has chased builder again, but no reply as yet, will chase again. The roof has not leaked through the recent heavy rain.</p> <p>b. The bottle collector's payment will be done by BACS in the next day or two.</p> <p>c. Membership Mojo: CW is not much further with this, is not sure if we can use it for email bulletins, put people on who are not paid members, but does think it gives us a rolling membership fee option - ie 12 months from the date of signing up, making it fairer. CW will look into Mojo more.</p> <p>d. CW reported three new members of Publicity Sub-Committee: Claire Hart (Press and radio), Jon Lewes (Twitter) and Krissie Issacs (Facebook and Instagram). They all need support and info feed as they are new to Theatre. NG to continue with Dyers window. We need to organise posters to be delivered to the shops willing to display them and hopefully someone to oversee this. Need to get tickets for Play On on sale.</p>	<p>CC</p> <p>CW</p> <p>CW NG</p>
<p>3. Treasurer's Report (CW): CW sent reports out. Real time accounting now. Old Bakery monies have been separated out into our Charity bank as easier to see what we've got. Good income from Round The World and Jersey Boys. CW will increase out hire charges for commercial shows as we are still cheaper than other local venues, but will negotiate if necessary. About 25% of bookings are bought through Harriman's and if these went through Seaty it would cost us £250 on what we've sold in last six months. Suggestion to approach John Goodall at Dot The Eye/ Emporium.</p> <p>Tuff has mentioned urgency for replacing him and also needs cover for the 7-9th April dates for Oliver. Need to advertise in Newsletter for bar volunteers and draw up a list of the ones we already have.</p>	<p>CW</p>

<p><u>4. Programme Committee (LD):</u> Report circulated already. Scott's Yellow Sands' reading set for 1st March but still needs a producer so notice to go out for both. Suggestions for the September and Xmas shows required and needs to be family friendly. Valda's 'Handel' is short and would suit a One-Act. Irene is booked to do 39 Steps. Producer training - need to attract more people to the readings to encourage them to join the production team. One Act sales still very slow, some of younger ones only want to watch Spy Fry but too expensive to just to watch the one play.</p>	
<p><u>5. Front of House /Volunteers (G):</u> G's daughter Laura wants to sell cakes at the One Acts as a challenge to raise funds, but it was suggested this is a group effort. Cakes need to be wrapped and ingredients/allergens listed. CC will email G to give go-ahead.</p>	CC
<p><u>6. Fundraising (LD) :</u> YT kids doing fundraising challenges: decorated, coin filled film pots; rabbit baskets with Easter Egg, profit of £1 each for theatre; a Quizz with Ploughman's supper on social night on 17th March. Lots of ideas. MY has continued with grant applications. Irene doing a fun play reading on the social evening, not a fundraiser.</p>	
<p><u>7. Defibrillator (CC):</u> The electrician will come in on a Wednesday morning to check how to wire the unit, which has been ordered and will arrive soon.</p>	
<p><u>8. Youth Theatre Update (LD):</u> LD reported it is difficult to get parents to fill out the new forms and Rachel has resigned as Safety Officer as a result. 2 licenses per night required for Play On. CC will contact Council to find out latest regulations. Spy Fry going okay. Discussion on need for attracting chaperones and being stricter on parents participating. All YT groups are now full.</p>	CC
<p><u>9. 100 Club (NG):</u> It was decided to do the February Draw on the Friday night of the One Acts as it attracts a larger audience, put advertising poster up and application forms in foyer for the three nights. NG to chase players who paid by cheque and ask G who is DM on Friday night.</p>	NG

<p>10. AOB: CC said Julie Fowler asked if theatre would be open for tours on IMEX Saturday, 9-12th June? LD said she would ask older children to do the tours from 1-3pm. Costumes possibly to be displayed on mannequins. CC reported Wessex Water had checked supply and are happy. The Fire Brigade will visit on Wednesday to do their checks and CC has got the documents ready. CW mentioned Newsletter due out soon and CC will organise this. The website will be opened up when CW and DG have more time to attend to it. CW to chase the families who have outstanding YT fees.</p>	<p>LD NG CC DG CW CW</p>
<p>Next Meeting: Monday, 8th March, 2022 at 7.30pm</p>	
<p>The Meeting closed at: 9pm</p>	