

Iminster Entertainments Society Ltd

Minutes of Trustees Committee Meeting:
Monday, 15th May, 2023, 7.30pm

	<i>Action</i>
<p>1. Attendance:</p> <p>Present: Charlie Carrington, Dave Goodall, Brian Perkins, Malcolm Young, Claire Curtis, Vern Dunkley, Lucy Driver, G de Novellis, Rodney Barge, Nicola Griggs.</p> <p>Apologies: none</p>	
<p>2. Minutes of meeting of Monday, 12th June, 2023</p> <p>Although there were not enough members present to make a forum the notes will be uploaded to the Website.</p> <p>Matters arising:</p> <p>a) Paint colours for bar: After discussion it was felt staying with a red colourway would be acceptable to most Trustees. CCC to talk to P Schofield about the lighting options.</p> <p>b) T-shirts: LD said she can add to her September order. G will ask volunteers to wear a white top and black bottoms, wear a Warehouse logo'd lanyard. LD to check prices of sweatshirts/hoodies.</p> <p>c) King's Award: MY has read up about it, forms are very lengthy and it doesn't assist with grant applications. A nomination from a non-member/volunteer/trustee etc required. MY bowing out.</p>	<p>CW</p> <p>CCC</p> <p>G</p> <p>LD</p>
<p>3. Treasurer's Report (CW):</p> <p>CW sent out reports by email, is still requesting help with bookkeeping. Suggested opening bar at 7pm, but dealing with this in AOB.</p> <p>MY updated OB funds: CW will transfer £10k to funds. After aircon and plastering bills balance of funds is £27,230 plus £20k pledged by Gooch Trust. 2nd fix plumbing to be done still - the 3rd quote is most reasonable. Plastering almost completed, it's a nice job. Trustees agreed to change lighting from strip to round, set into ceiling. MY to talk to chap to box in aircon unit, which needs to be removable for easier cleaning. Gas meter can go in soon, but Opus no longer offering gas so a new quote needed. CCC to contact the charity who looks into these, MY to send him the relevant emails. Electricity meter will be changed next week to a smart meter.</p> <p>CW also suggested a painting party for the OB.</p>	<p>CW</p> <p>MY</p> <p>CCC</p> <p>MY</p>

<p>4. <u>Programme Committee Report (LD):</u> Congratulations to LD on the success of Frozen. Irene is directing Forget Me Knot in September. Vern’s reading for The Games Afoot this Thursday, reminder to go out. Lemons Lemons Lemonsplay in aid of OB funds in August - FOH staff required. Comedy of Errors to push for August. Dance Forever added in September. Wadham hasn’t responded to fee schedule.</p>	GdV
<p>5. <u>FOH and Volunteers (G):</u> G reported the usual problems getting volunteers, especially for the schools program. Policy on volunteers using unsold seats/standing at rear of auditorium needs reviewing.</p>	
<p>6. <u>Fundraising (CCP):</u> No movement. Claire organising stall at Party in The Park in August. Cakes required. Next meeting possibly in September to restart the group. No grants in the offing.</p>	
<p>7. <u>Publicity/ Newsletter (CCP):</u> Meeting next week when jobs can be allocated. Maddie to send out Minutes of last meeting. CCC giving documents to Phil on setting up Seaty. Newsletter being put together this week, Obituary for Brian Ferris to go in with a few lines.CCC to email Scott for info. Deadline is Monday 17th.</p>	ML CCC CCC
<p>8. <u>Youth Theatre (LD):</u> YT doing well, now broken up for summer. LD reorganising age groups. 4 bronze awards taken and passed. Workshops are filling up. Safeguarding Officer wants a deputy who is not a parent if possible. ML offered to help Katherine. Notice to be put up “during YT Productions Chaperones may ask to see ID badges” or similar.</p>	ML
<p>9. <u>100 Club Signatory:</u> NG needs a 2nd signatory as JW giving up her role. Rodney offered to replace her.</p>	RB
<p><u>AOB:</u> Provisional date for September’s AGM either 28th Sept or 5th Oct.CW to provide list of Trustees stepping down.CCC to talk to Council re Bar open time amendment. MY needs Aladdin scenery moved before further work, will ask Krissie to help arrange it.</p>	CW/ CCC
<p>Next Meeting: Monday, 14th August, at 7.30 pm.</p>	
<p>The Meeting closed at: 8.55 pm.</p>	

