

Iminster Entertainments Society Ltd

Minutes of Trustees Committee Meeting Monday 08th July 2019

	<i>Action</i>
<p>1. <u>Attendance 7.30pm</u></p> <p>Present: Lyn Lockyer, Chris Williamson, Kate Murdoch, Brian Perkins Dave Goodall, Jacq Wanstall, Malcolm Young & Heidi Morgan (from 7.40pm)</p> <p>Apologies: Ruth Proctor, George Montague, Kirsty Hughes</p> <p>MY reported that Irene Glynn has decided to stand down from the committee as she feels she is not able to add anything at present.</p>	
<p>2. <u>Minutes of meeting 10th June 2019 and Matters arising</u></p> <p>Minutes agreed.</p> <p>The theatre's guttering has been looked at but needs a specialist roofing/guttering company to carry out the work. MY to contact company with DG to meet on site to get quote. In addition the paint store roof also needs work shortly.</p>	<i>MY&DG</i>
<p>3. <u>Youth Theatre Report</u></p> <p>MY stated a conflict of interest and left the meeting for the duration of this section. LL took chair of the meeting.</p> <p>Information about other Youth Theatre groups has been circulated by LL thanks to research especially with Little Theatre Guild. Following discussion the trustees agreed the following statement and proposal to be sent to Lucy Driver for her consideration.</p> <p><i>In light of Lucy's proposals for changes to the Youth Theatre to include payment for some of the hours she contributes, the Trustees have met and discussed at length the structure and future of the Youth Theatre. It was decided that considering the commitment to have a paid member of staff gives the opportunity for a much needed thorough review of the Youth Theatre.</i></p> <p><i>Obviously while it would be ideal for this to happen as quickly as possible it cannot happen immediately and due consideration is needed, especially with regard to fees, age groups, number of terms, learning outcomes, payment of other staff etc. The trustees strongly hope that Lucy will have a great input into this review along with gaining some parental feedback into the way forward.</i></p> <p><i>The hope is that the reworked Youth Theatre will be ready for September 2020 and at that same time will then be able to make full use of the redeveloped Old Bakery premises. In the meantime, the Trustees would like to recognise Lucy's work and propose to raise the fees to £3 per session to cover the cost of an honorarium to be paid to Lucy of £1000 per term for the 2019/2020 autumn and spring terms.</i></p> <p>To be followed up at next meeting once LD has responded.</p>	
<p>4. <u>Treasurer's Report</u></p> <p>JW circulated report, June statement, year-to-date statement, balance sheet, and show summary. Treasury Team are meeting within the next month to start closing 2018-19 financial year.</p>	

<p>5. <u>Secretary's Report (inc. Membership)</u> Thank you letter received from Ilminster Literary Festival. Due to new patrons joining as part of fundraising efforts, membership has increased to 230+ which is the highest for at least five years.</p>	
<p>6. <u>Old Bakery Development</u> Thanks given to Gaye Philips and Lucy Driver for distribution of fundraising letters, majority now delivered in town and surrounding areas. Business community to be approached next. 17 grants applied for and 2 more in pipeline, some will not reply until the autumn. Thanks recorded to KM & MY for this work. 02 September given as date for builders to start work on the roof. The possibility of whether it is viable for other sections of the work to be added to this schedule before all funds are achieved is to be explored with Ian Pamplin. Previous fundraising events all confirmed for the autumn with new event in the theatre during January being developed.</p>	<i>MY</i>
<p>7. <u>Programme Committee Report</u> Draft minutes from meeting held on 03 July have been circulated. Very good houses for Present Laughter. Auditions being held for Under Milk Wood this week.</p>	
<p>8. <u>Publicity Report</u> No report</p>	
<p>9. <u>Front of House</u> No report. It has been commented upon how FoH is going well with lots of different volunteers coming forward at present.</p>	
<p>10. <u>AOB</u> Nothing to report.</p>	
<p>11. <u>Next meeting</u> Monday 12th August 2019 at 7.30pm</p>	