

## Iminster Entertainments Society Ltd

### Minutes of Trustees Committee Meeting Monday 08 April 2019

	<i>Action</i>
<p><b>1. <u>Attendance 7.30pm</u></b></p> <p><i>Present:</i> Chris Williamson, Kate Murdoch, Malcolm Young, Kirsty Hughes, Heidi Morgan, Irene Glynn, Dave Goodall (from 7.45pm)</p> <p><i>Apologies:</i> Lyn Lockyer, Ruth Proctor, Jacq Wanstall, Brian Perkins, George Montague</p>	
<p><b>2. <u>Minutes of meeting 11 March 2019 and Matters arising</u></b></p> <p>Minutes agreed.</p> <p>DG has upgraded our internet connection and a new router has been installed. Early signs are that this has improved the situation greatly.</p>	
<p><b>3. <u>Old Bakery</u></b></p> <p>Meeting with Iain Pamplin went well and answered questions about tenders. The conclusion was that the preferred tender is Stonemead Traditional Builders. MY proposed to accept their tender to the trustees, seconded by IG and all agreed. MY to take this forward with IP, looking to start work by the end of the year, dependant on grant applications. Stonemead have indicated the build will take approx. 90 working days. It was made clear any changes to the plans during the build will incur further expense therefore plans to be checked again to ensure all details work for our intended uses. Fundraising group to be brought back together with any interested parties welcome, open meeting on Tuesday 07 May at 7.30pm. MY and KM also to meet to look at all possible grant applications.</p> <p>Open meeting at the Old Bakery for the neighbours was sparsely attended but useful. KM clarified details of Old Bakery time and usage restrictions in planning permission to be appealed, to ensure they do not impede our intended use of the building.</p>	<p>MY</p> <p>MY &amp; KM</p> <p>KM</p>
<p><b>4. <u>Treasurer's Report</u></b></p> <p>JW had circulated March statement, year to date statement, balance sheet and show summary with Treasurers report. Balance in current account has been reduced to increase savings account. Accounts have been filed at Companies house.</p>	
<p><b>5. <u>Front of House &amp; Volunteer Rewards</u></b></p> <p>FOH working smoothly with new extra Duty Managers being trained up. Opinions have been sought over the Volunteer rewards system and it has been noted that while this is not why any of our members volunteer, it is appreciated as recognition of the volunteers' effort.</p> <p>After some discussion it was decided to 'pause' the reward tickets for the duration of the fundraising for the OB due to the cost in terms of lost ticket sales. During this hiatus the system can be looked at with regard to including other volunteers in the theatre etc. HM to inform the FoH volunteers.</p>	
<p><b>6. <u>Secretary's Report (inc. Membership)</u></b></p> <p>Membership at 219. Facebook now has over 500 followers and email bulletins are going out to over 650 addresses.</p>	
<p><b>7. <u>Publicity Report</u></b></p> <p>KH has contacted Michael Fry-Foley regarding IMEX and the Warehouse's piece in their programme. Confirmed that the Theatre will be open from 10.00-1.00 on 08 June with costume display and OB Plans, plus stall at Greenfyld.</p>	

<p>GM has replaced 'Dangerous Corner' banner at top of Brewery Lane, no further problems since it was pulled down.</p> <p>Mick &amp; Irene Glynn have done radio slots with both Tone FM and BBC Somerset to help publicise 'Dangerous Corner' and our entry in the All England Theatre Festival, plus a general plug for the theatre. Contact details to be passed on to KH for future reference.</p>	
<p><b>8. <u>Programme Committee Report</u></b></p> <p>Lyn sent report: 'Dangerous Corner' progressing well in rehearsal, all set.</p> <p>IES won the Somerset County Drama Festival with 'A Resounding Tinkle' and progress to Bath for the regional quarter finals in Bath on Saturday 13 April.</p> <p>Scott Waldie is now fairly confident that 'Present Laughter' can go ahead after some initial trouble with casting, after 'She Stoops to Conquer' had to be pulled due to insufficient interest. If for any reason SW cannot complete casting then we would unfortunately need to cancel the June production as we have no other option available in the time left.</p> <p>(IG asked if the Prog Com should not have back up productions for this eventuality, CW reassured that this is intent of the Prog Com but we do not have any at present.)</p> <p>A successful Directors Meeting was held on 03 April with 2 new directors coming forward. September and December productions still to be filled.</p>	
<p><b>9. <u>Youth Theatre Report</u></b></p> <p>Grimm Tales is to be a family and friends production only, not publicised.</p> <p>There was some discussion about the future direction of the YT, including the idea of increasing the price as at present it is just £1 per week. Once the season is over Lucy Driver to be invited to discuss with Trustees.</p>	
<p><b>10. <u>AOB</u></b></p> <p>CW: The need for sanitary bins in the ladies toilets had been highlighted.</p> <p>HM: Gents toilets have some odour issues, air freshener appears not to be working, to be checked.</p> <p>MY: Cigarette ends have been left as litter outside main doors, can an ash bin be installed on the front of the building, not directly next to the doors.</p> <p>HM: IES has been approached about appearing on a new Ilminster website, cost £15 per annum. Agreed to check website first but in favour in principle.</p>	
<p><b>11. <u>Next meeting</u></b></p> <p>Monday 13<sup>th</sup> May 2019 at 7.30pm</p>	